



**PENDLETON POLICE DEPARTMENT
EMPLOYMENT APPLICATION**



AUTHORIZATION TO RELEASE PERSONAL INFORMATION

I hereby authorize and request all persons to whom this request (original or reproduced) is presented, having information relating to or concerning me, to furnish such information to a duly appointed officer of the Pendleton Police Department.

I am aware that this information may be of personal nature and may otherwise be protected from disclosure by my constitutional, statutory, or common law privileges. I hereby expressly waive all privileges, which may attach to such communication or disclosure and release all persons, firms, and corporations, for all claims, of any nature, as a result of said communication or disclosure.

INFORMATION TO BE DISCLOSED

- Personal History (Copy)
- Education Records (Copy)
- Military Records (Copy)
- Employment Records (past/present, experience, performance, attendance, ect.) (Copy)
- Financial Records (Copy)
- Criminal/Driving Records (Copy)
- Organizational Memberships (Copy)
- Medical Records (Copy)
- Other pertaining to suitability for employment with the department (Copy)

These records will be retained on file in the Pendleton Police Department personnel office

Signature of person Waiving Rights To Information

Date

Witness

Date

PLEASE ADDRESS INQUIRIES TO:

120 EAST STATE STREET
PENDLETON, IN 46064

THIS AUTHORIZATION IS VALID FOR ONE YEAR FROM DATE OF SIGNATURE

PERSONAL INFORMATION

Are you a U.S. Citizen? _____

Social Security Number _____

Date of Birth _____

Height: _____

Weight: _____

Are you a high school graduate? _____

If no, have you been issued a GED? _____

Are you willing to reside within the Town of Pendleton? _____ Yes _____ No

Are you at least 21 years old? _____ Yes _____ No

Have you had any motor vehicle crashes during the past three years? _____ Yes _____ No

Have you had any traffic tickets in the past three years? _____ Yes _____ No

Has your driver's license ever been suspended? _____ Yes _____ No

Have you ever been arrested for a criminal offense? _____ Yes _____ No

Drivers License number _____

FAMILY DATA:

Marital Status: _____ Married _____ Single _____ Divorced _____ Separated

Spouse's Name: _____

Dependant(s) Name: _____ Age _____

_____ Age _____

_____ Age _____

Father's Name: _____

Mother's Name: _____

EDUCATION DATA

School	Address	Circle Last Year Completed	Degree / Diploma
<u>High School</u>		1 2 3 4	
<u>College</u>		1 2 3 4	
<u>Vocation/Business</u>		1 2 3 4	
<u>GED</u>			___YES ___NO

EMPLOYMENT DATA

List chronologically all past and current employment, including part time. (Use additional sheets if necessary)

Employer _____ Address _____
 Phone _____ Type of Business _____ Supervisor _____
 Employed from _____ to _____ Reason for leaving _____
 Job Title _____ Duties _____

Employer _____ Address _____
 Phone _____ Type of Business _____ Supervisor _____
 Employed from _____ to _____ Reason for leaving _____
 Job Title _____ Duties _____

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 Phone _____ Type of Business _____ Supervisor _____
 Employed from _____ to _____ Reason for leaving _____
 Job Title _____ Duties _____

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 Phone _____ Type of Business _____ Supervisor _____
 Employed from _____ to _____ Reason for leaving _____
 Job Title _____ Duties _____

PERSONAL REFERENCES

Please list three references other than relatives or previous employers.

Name _____ Address _____

Phone _____ Occupation _____ Years Acquainted _____

Name _____ Address _____

Phone _____ Occupation _____ Years Acquainted _____

Name _____ Address _____

Phone _____ Occupation _____ Years Acquainted _____

MILITARY HISTORY

MILITARY BRANCH	DATES FROM TO	HIGHEST RANK	TYPE OF DISCHARGE

Military citations or other awards received? _____

Are you now a member of Organized Reserves? _____ If so, rank: _____

Give the name and location of the unit to which you were assigned: _____

Have you ever used drugs other than those prescribed by a physician? (This includes marijuana.) If yes, explain _____

Have you ever been the defendant in a civil court action? _____ If yes, explain

Have you ever been the plaintiff in a civil court action? _____ If yes, explain

Do you own your home? _____ Yes _____ No

Are you a proprietor or part owner of any business or firm? _____ Yes _____ No

What special skills have you developed through special hobbies, education, occupation, or other special interests? _____

List past or present membership in all clubs, organizations:

Mount Photograph
In this space
Must be 2 1/2 inches square

Photograph to be front view, head and shoulders, and taken within the past six months.

NOTE: OTHER PHOTOGRAPHS ARE NOT ACCEPTABLE.

I certify that:

All items listed below are with this application.

- Birth Certificate
- High School Diploma/GED Certificate
- College Diploma
- Military – DD 214 if applicable
- Photograph – 2 1/2 inches square of head and shoulders.

I have personally completed this application. I swear and affirm, under penalty of perjury, that all information contained in this application is true and accurate to the best of my knowledge.

Applicants Signature _____

Date: _____